



Free Business Valuation

All Information Held In The Strictest Of Confidence

Name: _____ Bus.Name: _____
Phone No _____ Address: _____
E Mail: _____ City: _____
Website: _____ State, Zip _____

BUSINESS SELLER'S INFORMATION CHECK LIST

In order to effectively provide a business valuation, copies of the following documents are needed by the listing office as soon as possible.

- _____ Financial Statements (Profit & Loss and Balance Sheets).
Last 3 years
- _____ Interim Financial Statement, (this fiscal year)
- _____ Business / Corporate Tax Return, (last 3 years)
- _____ If Real Estate is Owned - Real Estate Market Value and
Property Tax Return. (current)
- _____ If Real Estate is Leased - Copy of Lease and any Renewal
Options .
- _____ List of furniture, fixtures, equipment including fair market
value. (Schedule of Depreciation)
- _____ Employee titles, job functions, hours worked, and wages/
salary for each.
- _____ List of Owner functions, hours owner works
- _____ If a franchise, franchise royalty% and term remaining.

Upon receipt, we will respond within 48 hours with your FREE Business Valuation. E mail forms as pdf files. If you cannot submit via E Mail, mail the forms to us. We will be more than happy to pick up the forms from you.

Our Mailing Address is:

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